Remote Teamwork:
A Guide to Building Resilience
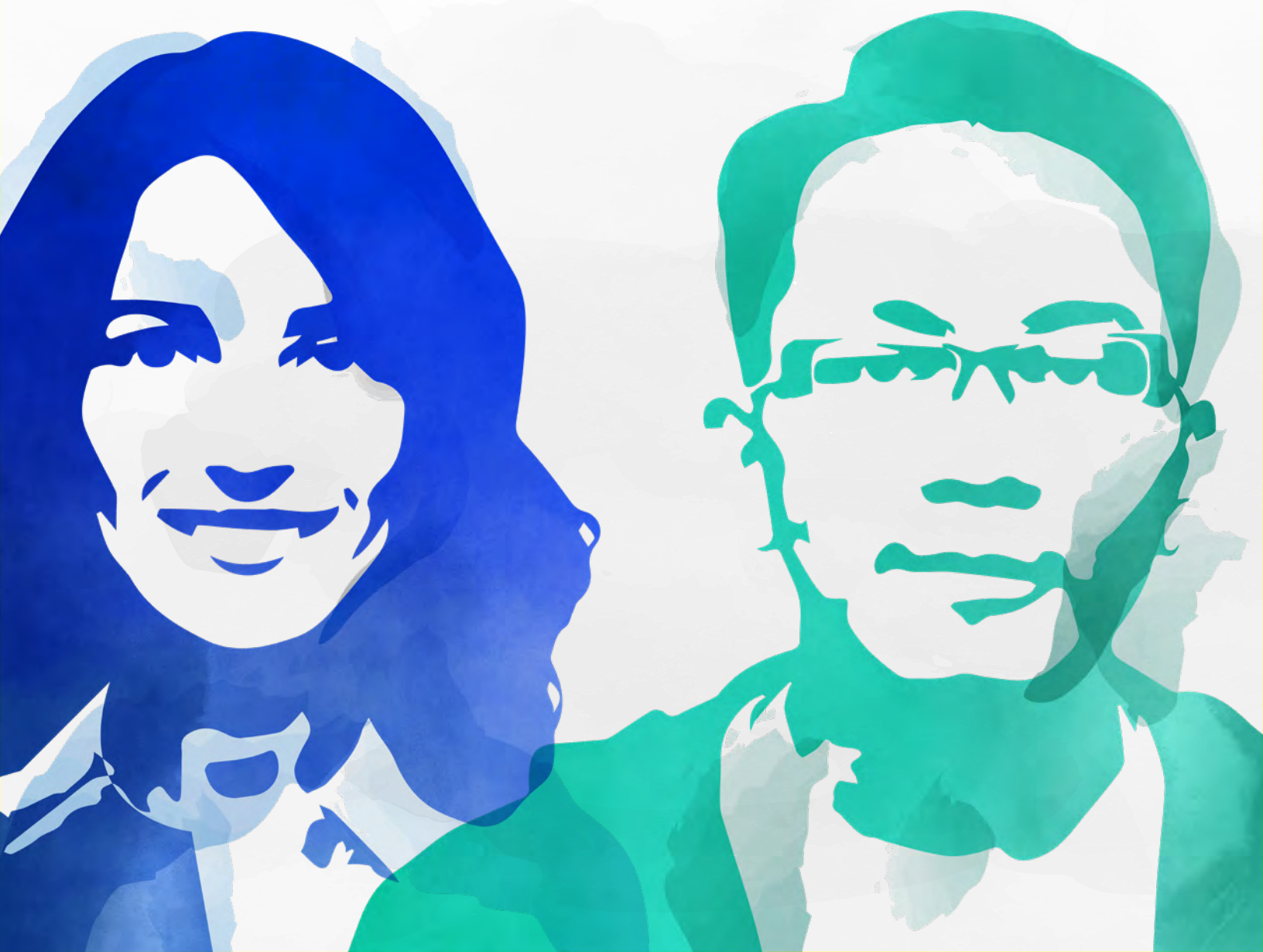
Explore remote teamwork goals

Enable your team to do their best work from anywhere

Teamwork and collaboration are fundamental to build resilience for your people, teams and organisation. Empower people to be productive and secure as they adapt to new ways of working with Microsoft 365 and Microsoft Teams.

With the proper tools you can empower your employees to do their best work, no matter where they are.

Keep people and teams connected, productive and secure with solutions for remote and on-site work and collaboration.

This guide will provide solutions to strengthen resilience by finding new ways for people and teams to be productive and collaborate – all while staying secure. It includes questions to understand your situation, activities for what to plan next and resources to get started.

Meeting experiences to connect teams remotely and on-site

Stay connected with colleagues and participate in interactive and secure online meetings whether you're working from home or in the office.

Questions to consider	Recommended activities
1. How do you help employees collaborate effectively in remote and on-site work scenarios?	Stay connected with anyone inside or outside your organisation with online meetings and calling in Microsoft Teams.
2. Is it challenging to find and share files? Does having multiple editors make updates a cumbersome process?	Share files of all types and work together in real time with Word, Excel and PowerPoint.
3. How are you helping employees have a more natural meeting experience and manage video meeting fatigue?	Use new meeting features in Teams so people can have more natural meetings and reduce video meeting fatigue.
4. Do you have the ability to control and manage privacy and security for online meetings?	Manage who participates in your meetings and who has access to meeting information.
5. How well can your employees communicate, collaborate and work together across devices?	Get a familiar and intuitive experience across all your devices on desktop, web and mobile.

→ Get started with these resources:

- Try these 10 tips to collaborate for remote and on-site work.
- Learn about reimagining virtual collaboration.
- Learn about Microsoft's commitment to privacy and security.

Simplify day-to-day work with apps and workflows

Simplify day-to-day activities, business processes and routine tasks by automating and integrating them through your ecosystem.

Questions to consider	Recommended activities
1. Do you have a set of predictable workflows and processes that are still operated manually?	Free up time by automating tasks and workflows with Power Automate.
2. Do you use any prebuilt templates for business processes such as approvals, alerts and reminders?	Access the Office apps you use most and hundreds of third-party apps to get things done directly in Microsoft Teams.
3. How well do you share data and insights with teams? How do you centralise data and information for teams to consume?	Accelerate decision making by integrating data and reporting with Microsoft Power BI.
4. Do your employees have a way to develop custom workflows and processes?	Address your unique business needs using Power Apps to build your own low-code apps and integrate them into Teams.

Get started with these resources:

- Learn about Power Platform and Teams updates.
- Integrate your apps and workflows in Teams.
- Download the Enabling remote workers to achieve more guide.

Sustain productivity and manage employee well-being

Use insights and analytics across the organisation to improve the well-being of employees while maintaining productivity.

Questions to consider	Recommended activities
1. Do you have insight into employee productivity levels and the impact of remote work?	Discover insights from the Workplace Analytics and Productivity Score to better understand how work gets done.
2. How are you helping employees sustain productivity while working remotely and on-site?	Drive a connected and collaborative experience and increase productivity across your employees with Microsoft Teams.
3. How are you helping employees have a more natural meeting experience and manage meeting fatigue?	Use new meeting features in Teams so people can have more natural meetings and reduce meeting fatigue.
4. How are you helping employees to better manage their time and be more productive?	Help employees carve out focus time to get work done, establish work routines and recharge using MyAnalytics and capabilities in Outlook.
5. What tools are you using to help your employees manage work-life balance and mental health, and ensure they're able to perform?	Take advantage of Workplace Analytics to aggregate insights into work habits and shift culture to help employees feel more empowered.

→ **Get started with these resources:**

- Find out about Workplace Insights.
- See how MyAnalytics can help you.
- See what's coming soon to Microsoft 365.

Connect people to drive culture, change and communication

Inform and engage your workforce. By connecting people across teams and departments you can help foster change in culture and communication.

Questions to consider	Recommended activities
1. How do you keep people informed about important news and announcements?	Share news and information to people across apps and devices through Yammer.
2. How do you connect leaders with employees to scale mission awareness, foster culture and establish feedback and listening mechanisms?	Host company-wide live events in Microsoft 365 to spark engagement and foster authentic two-way dialogue between leaders and employees.
3. How do people connect outside of their core workgroups to share knowledge, crowdsource ideas and find answers from experts across the organisation?	Use Microsoft Teams to create communities that enable people to share knowledge and resources, connect to expertise and crowdsource ideas.
4. How do teams communicate to stakeholders across the organisation?	Connect your team to the broader organisation to share and solicit feedback and ideas related to your team's work.

→ Get started with these resources:

- Inform and engage employees using live events.
- Connect across your organisation with Yammer.
- Learn more about employee engagement.

Manage and secure any device

Remotely manage and secure corporate PCs, virtual PCs, mobile devices and apps for any user. Deploy anytime, anywhere, on any device.

Questions to consider	Recommended activities
1. Are you experiencing challenges managing and updating remote PCs and are you having to support a wider variety of device types?	Bring cloud intelligence to your management plane. Attach or adopt co-management to enable you to manage Windows 10 remotely.
2. Has remote work made it more difficult to provision new PCs and do you have concerns about data leakage?	Proactively remediate potential support issues and gain visibility into device health and performance by piloting Endpoint Analytics.
3. Do you wish you had insights into how effectively people are being enabled to work remotely?	Explore the Productivity Score private preview to understand how productivity in your organisation is affected by changing times.
4. Do you have a complete end point protection solution that provides automated security, threat analytics and built in remediation?	Get preventative protection, post-breach detection, automated investigation and response with Microsoft Defender Advanced Threat Protection (ATP).
5. Can you evaluate device and application risk in real time and apply appropriate access policies in response to current conditions?	Manage and secure corporate data in approved apps on personal devices with Azure Active Directory (Azure AD) conditional access and Microsoft Intune.

→ **Get started with these resources:**

- Learn more about security and device management with Microsoft Endpoint Manager.
- Get to know more about Microsoft Intune.
- Read the guide on securing your remote teams.

Enable rich device experiences for remote and on-site work scenarios

Modern devices enable your teams to make real connections with customers and colleagues. Stay productive and secure when working remotely using a modern device.

Questions to consider	Recommended activities
1. Do your employees feel their device helps them engage with others and do their best work?	Empower employees to connect with customers and colleagues from anywhere with a modern device.
2. Are your employees feeling they can work naturally with the device they have?	Explore how your team can work naturally to get more done with touch and inking.
3. Can you maintain security and control across all your devices?	Learn how security protections maintained from Microsoft with a modern device deliver a proactive defence.
4. How are you provisioning the hardware for your remote workforce?	Reduce IT complexity with zero touch deployment.
5. Does hardware inspire your people and the ways they work, helping them get more done?	Learn how teams can work in a modern environment with modern devices and cloud software.

➡ Get started with these resources:

- Enable remote work and collaboration with Surface and Microsoft 365 solutions.
- Stay secure and maintain control, from chip to cloud, with Surface and security from Microsoft.
- Learn more about A Modern Blueprint for Endpoint Protection.

Access desktops and applications from any device

Enable your employees to easily and securely access your corporate resources and applications in the cloud.

Questions to consider	Recommended activities
1. Do you want to modernise your infrastructure while saving time and money?	Go to the experience estimator to use Windows Virtual Desktop and assess your requirements.
2. Do you have fluctuating workforce size and needs?	Set up a pilot to easily deploy and scale your virtual desktops and apps to meet your size and performance requirements.
3. Do your employees require secure access to corporate assets from multiple locations?	Speak with a Microsoft advisor on how to meet your security and compliance requirements with built-in security in Azure.
4. Are you looking to simplify management of your virtual infrastructure?	Engage with Microsoft and partners to simplify management of your virtual infrastructure.
5. Are you an existing Microsoft 365 or Office 365 customer looking to migrate your VDI infrastructure to the cloud?	Migrate your existing VDI to Windows Virtual Desktop with the additional value of Microsoft Teams and OneDrive.

➜ Get started with these resources:

- Learn more about Windows Virtual Desktop.
- Assess the end user experience quality.
- Get started with Windows Virtual Desktop.

Build resilience by enabling teamwork from anywhere

Enable your people, teams and organisation to be productive and secure from anywhere with Microsoft 365. Keep teams connected for remote and on-site work, and collaboration, with Microsoft Teams. Access desktops and applications from any device with Windows Virtual Desktop. These are just a few ways you can empower your team and strengthen resilience in your organisation.

If you need help, contact our sales advisers.

Contact us